

STGGCS GUIDE After-School Homework Program Expectations and Agreement

GUIDE: Grow, Understand, Inspire, Develop, Empower

The GUIDE Program at St. Gregory the Great Catholic School is designed to provide students with a structured and supportive environment to complete homework, study for upcoming assessments, work on long-term projects, and receive academic assistance from middle school teachers.

GUIDE is supervised by St. Gregory the Great middle school teachers who are available to answer questions, provide clarification, and support student learning. The success of the program depends upon students using the time responsibly and contributing to a focused academic environment.

Participation in GUIDE is a privilege and may be revoked if expectations are not met.

Student Expectations

Students participating in GUIDE are expected to:

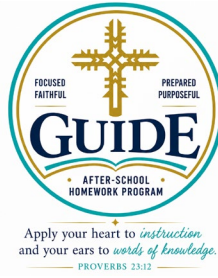
- Arrive prepared with all necessary books, assignments, materials, and technology.
- Use the time productively for homework, studying, reading, or academic tasks.
- Follow directions provided by GUIDE staff.
- Be respectful of teachers, staff, and fellow students.
- Remain seated and focused unless permission is given to move about the room.
- Maintain an environment conducive to learning by working quietly and avoiding behaviors that distract others.
- Demonstrate personal responsibility, self-control, and appropriate conduct at all times.

GUIDE is not intended to be a social gathering or free time. Students who have completed their homework are expected to read, study, or work on other academic activities as directed by staff.

Behavior Expectations

Students who fail to meet behavioral expectations may receive warnings, parent communication, or disciplinary consequences.

Students who receive **three (3) documented behavior infractions** may lose the privilege of participating in GUIDE for the remainder of the trimester or longer, at the discretion of the supervising teachers and administration.



The administration reserves the right to remove a student from GUIDE immediately for misconduct, including repeated disruption, distraction of other students, or any behavior that interferes with the learning environment or safety of others.

Pick-Up Procedures

- GUIDE concludes promptly at **3:15 p.m.**
- Students will be released at the front gate at 3:15 p.m.
- Parents who wish to pick up their child prior to 3:15 p.m. must check the student out directly from GUIDE staff.
- Students who are not picked up by **3:20 p.m.** will be escorted to Extended Care.
- Applicable Extended Care fees will be charged through FACTS.

Parent and Student Acknowledgment

Participation in GUIDE indicates a commitment to maintaining a productive academic environment and adhering to all program expectations.

By signing below, we acknowledge that we have read, understand, and agree to follow the GUIDE After-School Homework Program Expectations. We understand that participation in GUIDE is a privilege and that failure to meet behavioral expectations may result in removal from the program.

Student Name: _____

Student Signature: _____ **Date:** _____

Parent Name: _____

Parent Signature: _____ **Date:** _____