



Volunteer Clearance Guidelines

At St. Gregory the Great Catholic School, the safety and well-being of our students are our highest priority. All volunteers must complete the appropriate clearance process before participating in any school-related activity.

If you are volunteering as a coach, assistant coach, or assisting with after-school practices:
Please complete the required Diocesan Volunteer and Coaching Clearance Process listed below.

If you are volunteering on campus during the school day (e.g., classroom volunteer, art support, field trip driver):
Please complete the Campus Volunteer Clearance Process listed below.

Once the clearance process has been started, the entire process must be completed within two weeks to remain eligible for volunteer service. Incomplete or expired clearances may delay participation.

Diocesan Coaching Clearance Requirements

- Must complete a DOJ/FBI Livescan
- Complete Safe Environment Training on CMG
 - This expires every 5 years
- Complete the Sexual Harassment Non-Supervisors Training on CMG
 - This expires every 2 years
- Complete the Keeping Student Athletes Safe: Preventing Accidents & Injuries Training on CMG
- Complete the Defensive Driving Curriculum on CMG
 - Also, you must provide copy of driver's license & insurance with \$100,000/\$300,000 coverage
- Copy of a current TB Test

Diocesan Volunteer Clearance Requirements

- Must complete a Background check, conducted by Selection.com (CMG)
 - This expires every 5 years
- Complete Safe Environment Training on CMG
 - This expires every 5 years
- Complete the Defensive Driving Curriculum on CMG
 - Also, you must provide copy of driver's license & insurance with \$100,000/\$300,000 coverage
- Copy of a current TB Test